



PASBO Board of Directors Meeting

Tuesday, March 24, 2026

12:00 p.m.

Executive Board Room (26th Floor), The Westin
Pittsburgh

MEETING MINUTES

1. **CALL TO ORDER**, Brian Pawling, PCSBA, President – 12:08 pm
2. **ROLL CALL**, Bobbi Billman, PASBO
 - a. President Pawling
 - b. President-Elect Kirk
 - c. Vice President Stabile
 - d. Immediate Past President Ciaciulli - absent
 - e. Director Cooney
 - f. Director Shields
 - g. Director Todd
 - h. Director Campolongo
 - i. Director McCoy
 - j. Director Meiser
 - k. Director Borosh
 - l. Director Grove
 - m. Director Neiman
3. **APPROVAL OF AGENDA**, Brian Pawling, PCSBA, President
 - a. *Action Item: Approval of the agenda for the March 24, 2026, board of directors meeting. – Motion to approve by Bill Meiser, second by Amy Todd; the motion passed.*
4. **ICEBREAKER**, Brian Pawling, PCSBA, President
5. **ANNUAL CONFERENCE REVIEW**, Mike Stabile, PCSBA, Vice President
 - a. Review of Conference schedule
 - b. Annual Conference 2029 and 2030
6. **STRATEGIC PLANNING DISCUSSION**, Brian Pawling, PCSBA, President
 - a. Review of ASBO Leadership program
 - [ASBO Leadership presentation: Board Meetings](#)
 - [ASBO Leadership presentation: Foresight](#)

- [ASBO Leadership presentation: Risk Tolerance](#)
- b. Changes to implement for Board of Directors
- c. Planning for April strategic planning discussion
 - [Foresight and risk tolerance overview](#)

7. POLICY COMMITTEE REPORT, Hannah Barrick, PASBO Staff

- a. Report on [Policy Committee meetings](#)
- b. [Draft Membership Policy \(1000\)](#) for discussion
- c. [Draft Committee Policy \(400\)](#) for discussion
- d. [Draft Ethics Policy \(1900\)](#) for discussion

8. NOMINATIONS & ELECTIONS COMMITTEE REPORT, Hannah Barrick, PASBO Staff

- a. 2026 election timeline/procedure
- b. Nominations & Elections Committee expectations

9. ROUNDTABLE DISCUSSION— Brian Pawling, PCSBA, President

10. CONSENT ACTION ITEMS, Brian Pawling, PCSBA, President

- a. *Action Item: Approval of Minutes of January 23, 2026, Board of Directors meeting*
- b. *Action Item: Approval of [Treasurer's Report](#)*
- c. *Action Item: Approval of [Membership Report](#)*
- d. *Action Item: Approval of [Interim Services Report](#)*
- e. *Action Item: Approval of [Mentorship Program Report](#)*
- f. *Action Item: Approval of [Professional Development Report](#)*
- g. *Action Item: Approval of [Professional Certification Report](#)*
- h. *Action Item: Approval of [Sponsorship Report](#)*
- i. *Action Item: Approval of [Capital Area Transportation Regional Chapter](#)*

– Motion to approve items B through I by Matt Shields, second by Bill Meiser; the motion passed.
Tabled item A until it is linked.

11. ADJOURNMENT

- a. *Action Item: Adjourn the March 24, 2026, PASBO Board of Directors meeting. – – Motion to approve by Matt Shields, second by Mike Stabile; the motion passed.*